

PHS Parent Council Action Tracker 2021-22

Date	Action	Who	Status	Action taken/Comments
21-Apr-22	Update on the website to be requested from Mrs Mooney before the AGM.	SD	Closed	Website to be completed before end of June, subgroup to review the website before it goes live and provide final feedback.
2-Mar-22	Schedule a meeting between PC & SLT to discuss the results and feedback to April meeting.	SD	Closed	Meeting took place on 17 March and data from survey subsequently shared with SLT. Agreement made to consider issues raised around communication and safety in School Improvement Plan for 2022/23. Discussions around SIP ongoing but will share draft at AGM.
18-Jan-22	PC to check with SBC how best to apply for new NEC/Young Scot cards.	SD	Closed	Parents/pupils 16+ unable to use online form should email SBC to request free travel be added to YoungScot card: customeradvice@scotborders.gov.uk
18-Jan-22	Raise issue of freeze on permanent promoted posts with SBC.	SD	Closed	March - Issue raised again during ongoing discussions around school budgets and priority given to school level decision making. Awaiting outcome of budget allocation process and updated policy. April – Lesley Munro confirmed to Chair that freeze will no longer be in place from August.
18-Jan-22	Mr Wilson to raise issue of contractors working at school smoking with SBC.	CW	Closed	Issue was raised with Clerk of Works and contractors reminded of SBC policy that smoking is not permitted on school premises.
18-Jan-22	Mr Wilson to advise on cover for Higher Biology class.	CW	Closed	Mrs Minto providing temporary cover until after February break when full cover will be reinstated
18-Nov-21	Sarah Duncan to talk to office to request version of calendar with pupil artwork go on website.	SD	Closed	Full version of school calendar published on school and Parent Council website
18-Nov-21	Mr Wilson to look into why the daily bulletin can't be found on Teams or school website.	CW	Closed	Daily bulletin is now uploaded to year group Teams (under General – Files) every day.
18-Nov-21	Mr Wilson to look into concerns around delivery of N5 Physics (due to teacher leaving).	CW	Closed	Class cover is in place and advert going out soon for vacancy.
20-Oct-21	Mr Wilson to look into the issue of aluminum cans of water being sold.	CW	Closed	Drinking cups are available for use next to the water fountain but uptake is very low.
31-Aug-21	Mr Wilson to advise where pupils can store hockey sticks during the day.	CW	Closed	There is now a box within the PE department for storing pupils' hockey equipment during the day
31-Aug-21	Sarah Duncan to contact SMT re STEM work moving forward.	SD	Closed	Extra-curricular STEM groups will be reinstated when covid restrictions allow. Discussion took place with new PT Biology & Chemistry who is keen to bring together all STEM subject leads to consider a cohesive approach to STEM activities and potential for STEM Family Learning Day in 2022/23.
9-Jun-21	PC to request update from SBC on school library services.	SD	Open	September - Discussion held with Michelle Strong who confirmed SBC are awaiting Live Borders proposal for managing library services across the region, including school facilities. March - SBC expect to be able to provide an update before the end of academic year. June - Revised school funding model allows for schools to employ a library technician if desired. No update on review of library provision.

Key: CW = Campbell Wilson, Head Teacher; PC = Parent Council; SD = Sarah Duncan, Chair of PC